

Initial Outpatient Therapy Treatment

Prior Authorization Request

Date _____

Member information			
Member name (print)		SMID	Date of birth (month/day/year)
Provider information			
Provider or therapist name (print)		NPI number	Telephone number
		Tax ID	
Provider or therapist address		Fax number	
Facility name		NPI number	Tax ID
		Tax ID	
Facility address			
Referring/Ordering provider name (print)		NPI number	Telephone number
		Tax ID	
Referring/Ordering provider address		Fax number	
Treatment information			
Date of onset (month/day/year)	Date of initial treatment (month/day/year)	ICD code(s)	CPT code(s)
Describe services provided:			
<input type="checkbox"/> Lee Silverman Voice Treatment (LSVT®) <input type="checkbox"/> Autism <input type="checkbox"/> Status post surgical procedure <input type="checkbox"/> Habilitative <input type="checkbox"/> Rehabilitative <input type="checkbox"/> Other _____			
Comments _____			

Services Requested	Expected Frequency	Number of Visits Completed, Including Exam	Expected End Date
<input type="checkbox"/> Physical therapy			
<input type="checkbox"/> Occupational therapy			
<input type="checkbox"/> Speech therapy			
<input type="checkbox"/> Athletic trainer			

Justification

- Services must be provided by a licensed therapist or athletic trainer (if allowed by member's plan)
- Services provided must be considered reasonable and necessary as per the member's certificate of coverage.
- There must be a reasonable expectation that the member's condition will improve within a generally predicted time frame.

Supporting documentation required

In addition to this completed form, the following documentation must be provided in order to provide a coverage decision: a) Evaluation; b) Progress notes (daily and required updates); c) Treatment notes/logs; d) Plan of care

By signing this form, the provider attests that the above information is accurate and documented in the medical record. Security Health Plan may, at its discretion, request medical records to make a final coverage determination.

Provider signature

Date

Pre-service decisions: Initial review is received and a coverage determination is made within fourteen (14) calendar days of receipt of request. The member and/or provider are notified in writing of a denial decision within fourteen (14) calendar days of receipt of the request.

Urgent pre-service decisions: Initial review is received and a coverage determination is made within seventy-two (72) hours of receipt of request.

Mail or fax form to: Security Health Plan
Health Services Department
PO Box 8000
Marshfield, WI 54449-8000
Fax 715.221.6616

Marshfield Clinic providers route to:
Health Services Department
Routing location, SHP

If you have any questions, please contact Provider Assistance Line at 1.800.548.1224.