

## **Special Enrollment Rights Notice**

---

Federal Law (called HIPAA) requires that we tell you about a very important provision in the plan, your right to enroll under “special enrollment provisions” if you acquire a new dependent, or if you or an eligible dependent decline coverage under this plan because of alternative coverage and later such coverage terminates.

### **Special enrollment provisions**

#### **Rule #1 - Loss of other coverage.**

If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance or group health plan coverage and indicate that reason in writing when declining coverage, you may be able to enroll yourself and/or your dependents in this plan should the other coverage terminate or employer contributions for that coverage terminate. However, you must request enrollment within 31 days after you or your coverage ends or employer contributions stop, and meet certain other conditions described in your group policy.

This rule also includes people who request enrollment under the plan within 60 days after the loss of eligibility for Medicaid, including BadgerCare Plus or Children’s Health Insurance Program (CHIP); or people who request enrollment under the plan within 60 days after eligibility for premium assistance subsidy under Medicaid, including BadgerCare Plus or CHIP has been determined.

#### **Rule #2 - Marriage, birth or adoption.**

In addition, if you have a new dependent as a result of marriage, birth adoption or placement for adoption, you might be able to enroll yourself, your spouse, and your newly acquired dependents, provided that you request enrollment within 31 days after the marriage, birth, adoption, or placement for adoption, and that you meet certain other important conditions described in your group policy. (Under Wisconsin law, additional time for enrollment is available for certain situations: notice of a newborn shall be given as soon as possible and within one year, and notice of adopted child shall be given within 60 days of adoption or placement.)

Your employer may offer a way for you to decline coverage either online or through another electronic form. In that case, Security Health Plan will accept the employer’s electronic record if you decline coverage, and you would not need to fill out a paper form.

To request special enrollment or to obtain more information, contact your employer.